



THE DISTRICT AND SESSIONS COURT
SESSIONS DIVISION :: BOMDILA
WEST KAMENG DISTRICT :: ARUNACHAL PRADESH
website : www.bomdila.dcourts.gov.in

ADVERTISEMENT

No. DSC(BDL)/RC-01/2023

Dated Bomdila, the 29th April 2024.

Applications are invited till 4 PM of 29.05.2024 through online mode for filling up the following vacant posts in the subordinate court establishments of the state of Arunachal Pradesh under the jurisdiction of the District & Sessions Court, Bomdila (Tawang, West Kameng, East Kameng & Pakke Kesang), Arunachal Pradesh under Gauhati High Court, Itanagar Permanent Bench, Yupia in the usual scale of pay. **The numbers of vacancies are indicative only and may be varied on either side at the time of preparation of final select list.**

Sl. No.	Name of the post	Group	Pay Level as per Pay Matrix of 7 th CPC	Vacancies		
				APST	Unreserved	Total
2	Stenographer Grade - II	B	6 ₹35,400-₹1,12,400	2	0	2
3	Peshkar	C	5 ₹29,200-₹92,300	2	1	3
4	UDC	C	5 ₹29,200-₹92,300	2	1	3
5	LDC -cum- Computer Operator	C	4 ₹25,500-₹81,100	1	1	2
6	Driver	C	4 ₹25,500-₹81,100	2	0	2
7	Process Server	C	2 ₹19,900-₹63,200	1	1	2

1. AGE: -

Category wise age limits for the posts, as on the date of advertisement, will be as under:-

Sl. No.	Category	Minimum age	Maximum age
1	General (Including OBC/MOBC and all others)	18	28
2	APST/SC/ST/PWD	18	33

Sl. No.	Category	Age relaxation
1	APST	Relaxable upto 5 years

2. ELIGIBILITY & SELECTION CRITERIA FOR STENOGRAPHER GRADE-II

- (a) The candidate must be holder of a Bachelor's Degree from the college/university recognized by UGC.
- (b) He/she must have passed typing/shorthand examination conducted by the institute of typing/shorthand with one hundred words per minute or equivalent qualification.
- (c) He/she must have such knowledge or qualification in computer operation.

Selection criteria:

(1) The combined selection test will consist of a written examination, stenography test and viva voice (25 marks) with detail break up of marks as follows:

Sl. No	Written examination (Objective type multiple choices) (2 Hours Duration)	Subject
1		General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) 40 questions
4	Skill Test (75 Marks)	
5	Viva-voice/Interview 25 Marks	

Candidates will have to appear in a stenography test as indicated below. The cut off marks shall be decided by the Selection committee.

SL No.	Details
1	Voice testing before dictation
2	Speed test in Shorthand at a speed of 100 words per minute
3	Time to be given to the candidates for testing the computer
4	Time for transcription of the dictated portion in computer

3. ELIGIBILITY & SELECTION CRITERIA FOR UDC, PESHKAR: -

- a) The candidate must be a holder of degree by a university established by law in India.
- b) He must have proficiency in operation of computers (word processing and MS Excel spread sheet).

Selection Criteria:

The combined selection test will consist of a written examination and viva-voce (25 marks) with detailed break up of marks as follows:

Sl. No	Written examination (Objective type multiple choices) (2 Hours Duration)	Subject
1		General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) 40 questions
4	Viva-voce/Interview 25 Marks	

Provided that the Selection Committee may decide to hold computer skill test (Word processing & MS Excel Spreadsheet) after the written examination, which shall be only qualifying in nature and marks obtained therein shall not be counted in total aggregate. In the event of such computer skill test being held, only those candidates shall be called to viva-voce who qualifies in the said computer skill test. The qualifying marks of the computer skill test shall be as decided by the Selection Committee.

4. ELIGIBILITY & SELECTION CRITERIA FOR LDC –CUM- COMPUTER OPERATOR:

- The candidate must have passed the Class – XII standard from a recognized Board.
- Must have knowledge and experience in type writing and must have typing speed of **100** words per minute.
- Must have such knowledge or qualification in computer operation as may be specified by the High Court.

Selection criteria:

- The combined selection test will consist of a written examination and viva-voce with details break up of marks as follows.

Sl. No	Written examination (Objective type multiple choices) (2 Hours Duration)	Subject
1		General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) 40 questions
4	Skill Test (75 Marks)	
5	Viva-voce/Interview - 25 Marks	

5. ELIGIBILITY & SELECTION CRITERIA FOR DRIVER: -

- The candidate must have passed Class X (ten) standard from recognized school and shall have such experience and knowledge of major/minor repairing/propelling of light/heavy vehicles with valid driving license to drive LMV or equivalent.

Selection Criteria:

The combined selection/skill test will consist of driving test followed by Viva-Voice.

Sl. No	
1	Skill Test (75 Marks)
2	Viva-voice/Interview - 25 Marks

6. ELIGIBILITY & SELECTION CRITERIA FOR PROCESS SERVER: -

- (a) The candidate must have passed class VIII (eight) from a recognized school/board.

Selection Criteria:

- (a) The combined selection will consist of a written examination and viva -voice (25 Marks) with details break up of marks as follows:

Sl. No		Subject
1	Written examination (Objective type multiple choices) (2 Hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) 40 questions
4	Viva-voice/Interview - 25 Marks	

7. HOW TO APPLY?

1. Candidates are required to apply online through the website www.bomdila.dcourts.gov.in under **Notification** or **Recruitment** section.
2. SCANNED COPIES OF FOLLOWING DOCUMENTS AND INFORMATION ARE TO BE ATTACHED/ UPLOADED.
 - i. Latest recent passport size photo with name displayed in the bottom (50 kb in jpg/jpeg/png format).
 - ii. Application fee is Rs. 150/- and the candidate have to upload the screen shot of payment receipt along with transaction reference ID.
8. Candidates are advised to regularly visit Website www.bomdila.dcourts.gov.in time to time for latest and updates regarding the written examination and other correspondence.

9. TERMS AND CONDITIONS:

- a) The candidates will have to attempt objective type questions. For every correct answer, the candidate will be awarded 1 (one) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection Committee. The selection committee thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva voice and checking of original testimonials. On the basis of marks obtained in written test and viva-voice, the final panel will be prepared by the selection committee and may decide to allot post, as per final merit position of candidates. However, final selection/allotment

of post shall be subject to overall suitability to be decided by the Selection committee.

- b) The Recruitment process would be strictly as per the Arunachal Pradesh State District Court Service Rules, 2013.
- c) Candidates will have to appear for Written Test/Skill Test/Interview etc. as and when called for. No TA/DA will be admissible for that purpose. All communication shall be through email, hence, candidates are asked to provide proper email address and regularly check it for further communication.
- d) The Selection Committee reserves the right to cancel the advertisement/alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
- e) The admission of candidates at all stages of the selection process will be purely provisional and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary evidence in support thereof. If on verification at any time before or after the selection process, it is found that a candidate does not fulfill any of the eligibility conditions, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to written examination /skill test/interview etc. and mere issuance of admit card/call letter etc. does not necessarily mean acceptance of candidature of any candidate which shall be further scrutinized at any stage and selection Committee reserves the right to reject the candidature of any candidate at any subsequent stage of the selection process.
- f) Unfilled application forms with no sufficient fees, photos, signature and details would be rejected straightaway.
- g) Posting and transfer of the finally selected candidates shall be as decided by the appointing authority.
- h) No person who has entered into or contracted a marriage with a person having a spouse living or who having a spouse living has entered into or contracted a marriage with any person shall be eligible for appointment to the service.
- i) Candidates who are already in Govt. Service will have to submit "No Objection Certificate" from proper authority at the time of viva-voice in original if shortlisted for viva-voice
- j) The final selected candidates will be on probation for a period of 2 years from the date of joining. The District & Sessions Court, Bomdila reserves the right to reject the candidature of any candidate during the period of probation.
- k) Candidates are advised for their own interest to regularly visit the aforementioned website for latest updates and their email for further information as the Selection Authority may not to issue individual admit card/call letters etc to any candidate and may decide to call candidates to appear in written test/skill test/ viva voice etc by publishing relevant notification only in the aforementioned website.
- l) All other matters/rules which are not specifically provided herein shall be as decided by the Selection Committee.

m) Future communication if any shall be made on email address.

(Dr. Hirendra Kashyap)
District & Sessions Judge,
Sessions Division :: Bomdila

Memo No. DSC(BDL)/RC-01/2023/666/24

Date Bomdila, the 29th April 2024

Copy to:

1. The Registrar General, Gauhati High Court, Guwahati.
2. The Registrar (Vigilance), Gauhati High Court, Guwahati.
3. The Registrar (Judicial), Gauhati High Court, Guwahati.
4. The P. S. to Hon'ble Mrs. Justice Mitali Thakuria, Judge, Gauhati High Court, Itanagar Permanent Bench, Yupia for information of her Ladyship.
5. The Commissioner of Law & Judicial, Govt. of A.P, Itanagar.
6. The Registrar, Gauhati High Court, Itanagar Permanent Bench, Yupia for information and necessary action please.
7. The Director, IPR, Govt. of Arunachal Pradesh, Naharlagun with a request to publish the above advertisement in the 2(two) local dailies for one issue. The bill in triplicate may be sent to the undersigned for payment.
8. Senior Technical Officer, Gauhati High Court, Itanagar Permanent Bench, Naharlagun for information and uploading the advertisement in the Website of www.ghcitanagar.gov.in.
9. Senior Technical Officer, District & Sessions Court Bomdila for uploading the advertisement in the website www.bomdila.dcourts.gov.in
10. Notice Board.
11. Office order file.

29-04-24

(Dr. Hirendra Kashyap)
District & Sessions Judge
Sessions Division::Bomdila
District & Sessions Judge
Sessions Division
Bomdila (A.P.)